

**The 64th Annual General Meeting of the Physical Crystallography Group of the British
Crystallographic Association and Structural Condensed Matter Group of the Institute of
Physics**

1pm Wednesday 18th April 2007, Canterbury

There were 16 members present. Committee members present: Paolo Radaelli, Dave Allan, John Loveday, Matt Tucker, Ivana Evans

1. Formal apologies for absence were received from Andrew Wills.
2. Minutes of the 63rd AGM held at Lancaster were circulated and accepted as an accurate record of the meeting.
3. There were no matters arising from minutes
4. Chairman's report: Paolo Radaelli reported on another active year for the PCG/SCMP. Specific topics discussed were:
 - a) Training & Teaching

The **Rietveld Refinement Workshop** took place in Durham on Jan 7-10 2007. The workshop attracted 60 attendees, both UK and foreign, from academia and industry. It is intended that the Structural Rietveld and the Magnetic Rietveld Workshops will run in alternate years. The next **Magnetic Rietveld Workshop** will take place at Cosener's house in early January 2008.
 - b) Winter Meeting 2006

The **2006 Winter Meeting** was organised by John Loveday, and took place on Oct 25, 2006 at CSEC, University of Edinburgh. It featured "A cross section of Physical Crystallography in the UK", with talks on high-pressure structure studies of the elements (L.Lundegaard, University of Edinburgh), studies of alkali ammonia solutions, (C.J.Howard, University College London), dynamics from diffusion (A.Goodwin, University of Cambridge) and multiferroics (L. Chapon, ISIS Facility). It is envisaged the **Winter Meeting 2007** will take place in Cosener's House in conjunction with the MRW, with a theme related to that of the Workshop.
 - c) Communication with Members

In spring 2007, we published the first issue of the **PGC-SCMP newsletter**, edited by Ivana R. Evans. We also refurbished completely the **PCG web site**, which now takes the form of a "WIKI" (thanks to M. Tucker).
 - d) Future activities

PCG will sponsor the "**Protein crystal structure from powder diffraction**" workshop, to be held at ESRF on 22-23 June 2007.

e) Next BCA

Physical Crystallography will feature prominently at the **BCA Spring Meeting 2008**. John and Ivana Evans will be Program Chairs, with Matt Tucker as the PCG representative. The theme will be "Structure, Property , Function". It is proposed that the RSC solid State group (and possibly the ISIS Crystallography User Group) held their annual meeting in conjunction with the BCA Spring meeting.

f) Vacancies

Two **Committee vacancies** (Ordinary Members) are announced. The election will take place at this AGM.

g) Prizes

This year, the PCG awards two prizes – the PANalytical Thesis prize in Physical Crystallography and the PCG Poster prize. The winners will be announced at the Banquet.

5. Honorary Secretary/Treasurer's report:

- a. The secretary/treasurer presented the annual activity report to the meeting and the financial summary appended.
- b. The funding bid submitted to the new IOP funding model was described and detail are giving in the financial summary appended. The bid was very successful and resulted in a large increase of our annual budget.

6. Committee posts for ordinary members (retirement of Jon Wright and Andrew Wills at the end of a three year term; resignation of Mina Golshan) were available. Nominations for posts are detailed below. All were elected unopposed.

- a. Ordinary Member: Andrew wills (re-election). Proposed Paolo Radaelli; Seconded: Dave Allan.
- b. Ordinary Member: Andrew Goodwin. Proposed Ivana Evans; Seconded: Matt Tucker.
- c. Student representative: Helen Maynard was co-opted as the young crystallographers representative on the PCG committee.

7. As detailed in the Chair's report the PCG-SCMP now has a new website and email list.

8. Future meetings are detailed in the Chair's report above.

Financial summary 2006

Balance as of 31.12.2005	£5,390.86
Group income for 2006	£0.00
Group expenditure in 2006	£4,477.12
Balance as of 31.12.2006	£913.74

Details of Spending in 2006 Accounts

Miscellaneous

Committee expenses	£70.80
Speaker expenses	£161.39
Postage/printing	£63.00
Total misc	£294.39

Prizes in 2006

Matt Tucker	£1,000.00
Lars Fahl Lundegaard	£50.00
Total Bursaries	£1,050.00

Bursaries in 2006

Dr Andrew Goodwin	£250.00
Dr Olga Degtyareva	£200.00
Sudhi Singh	£200.00
Total Bursaries	£650.00

2006 Winter Meeting

Refreshments	£176.00
Speaker expenses	£376.73
Total winter meeting expenses	£552.73

2006 Meeting support

2006 Rietveld School	£1,000.00
Sagamore conference support	£1,000.00
Total meeting support	£2,000.00

IOP bid for project spend in 2007

Committee Expenses	£300.00
Newsletter & Communications	£60.00
PCG prize support	£50.00
Group Grant / Bursary	£1,000.00
Winter meeting underwrite	£1,000.00
Rietveld school support/bursaries	£1,000.00
Total approved budget for 2007	£3,410.00

Notes:

The new IOP system is now in place, so the 2006 account will be clear and the 2007 budget awarded on the bidding system